

VACANCY ADVERTISEMENT



Organization

The Southern African Science Service Centre for Climate Change and Adaptive Land Management (SASSCAL) has been established by five Southern African countries: Angola, Botswana, Namibia, South Africa, and Zambia with financial support from the Federal Republic of Germany. The Federal Ministry of Research, Technology and Space (BMFTR) is SASSCAL's main funder. The overall objective of SASSCAL is to improve the livelihoods of people and to enhance adaptive land use and sustainable economic development in Southern Africa under global change conditions with particular focus on five thematic areas of Agriculture, Biodiversity, Climate, Forestry and Water. SASSCAL focuses on research, capacity development and the provision of appropriate products and services aimed at mitigating and/or dealing with some of the likely impacts of Climate Change.

Project Background

The PRAGMA-E project aims to identify priority hubs for green ammonia production in Namibia, Morocco, and Senegal by assessing renewable energy resources and production pathways. It also evaluates domestic fertilizer demand, agricultural opportunities, and food security impacts to develop demand forecasts and business models. Finally, the project examines Europe's import potential and Africa-Europe trade opportunities to formulate trade models, policy recommendations, and disseminate project findings.

POST: PROJECT ASSISTANT

SASSCAL invites applications for the position of Project Assistant. The successful candidate will support SASSCAL's renewable energy and green hydrogen initiatives, working with local, regional, and international partners under the supervision of the Renewable Energy and Green Hydrogen Projects Expert.

Duty Station: SASSCAL Regional Secretariat, Windhoek, Namibia.

Major Responsibilities

1. Stakeholder engagements
2. Assist in execution, reporting and updating project plans and deliverables.
3. Organize project supplies as needed and assist project team members in any duties which enable project delivery e.g., procurement, organizing events, registers, taking delivery of items.
4. Schedule execution of project activities.
5. Track project resources and expenses.
6. Project Administration
7. Prepare requested documents for team members.
8. Assist in conducting research with project team members.
9. Compile project reports.
10. Any other tasks related to the project as determined by your supervisor

Minimum Educational Requirements

- A minimum requirement for a diploma in Renewable Energy or Environment or Sustainable Development or related field, a bachelor's degree will be an added advantage.
- Project Management qualifications will be an added advantage.

Experience Requirements:

- GIS/General IT and Microsoft Office skills, research or project execution work experience will be an added advantage.

Languages

- Excellent knowledge of English (both oral and written). Knowledge of other official languages in the region will be an advantage.

Application Process:

The deadline for applications is 17th July 2026.

- Applicants should send a cover letter and a Curriculum Vitae (CV) with details of relevant experience and names of three traceable referees.
- Applications should be sent to:

The Executive Director

SASSCAL Regional Secretariat

28 Robert Mugabe Avenue (Corner of Robert Mugabe and Newton Street)

P O Box 87292,

Windhoek

E-mail: hr@sasscal.org

Please note that only short-listed applicants will be notified by the 24th July 2026.

Further information about this on this position can be found here <https://opportunities.sasscal.org/>
<https://sasscal.org/vacancies/>